

# Arts Council of Wilson Rental Rates



## Arts Center Rental Rates (ACW)

### Annie Boykin Gallery (1<sup>st</sup> Floor Gallery)

Fee<sup>+</sup>: **\$300**, Non-Profit: **\$180**, Contributor\*  
Security Deposit: **\$150**, Non-Profit: **\$90**  
Capacity: 300 (2740 sq.ft.)  
First Gallery (18.5'x50' & 14.5'x12') 1099 sq.ft.  
Boykin Gallery (14'x71' & 17'x22' & 12'x23') 1644sq.ft.  
First Gallery, Boykin Gallery, & Downstairs Kitchen  
Uses: Exhibitions, receptions, dinners, meetings

### Lowe Celebration Hall (2<sup>nd</sup> Floor Gallery)

Fee<sup>+</sup>: **\$300**, Non-Profit **\$180**, Contributor\*  
Security Deposit: **\$150**, Non-Profit: **\$90**  
Capacity: 150 (2360 sq.ft.)  
Lowe Gallery (24.5' x 86') 2107 sq.ft.  
Mezzanine – (11.5' x 17.5' & 8' x 7') 257 sq.ft.  
Uses: Exhibitions, receptions, dinners, dances, rehearsals, meetings

### Boykin Gallery & Lowe Celebration Hall

Fee<sup>+</sup>: **\$500**, Non-Profit **\$290**, Contributor\*  
Security Deposit: **\$250**, Non-Profit: **\$145**  
Capacity: 450 (4534 sq.ft.)

### Grand Studio

Fee<sup>+</sup>: **\$180**, Non-Profit **\$110**, Contributor\*  
Security Deposit: **\$90**, Non-Profit: **\$55**  
Capacity: 99 (26' x 42' /1092 sq.ft.)  
Uses: Rehearsals, meetings, training

### Studio One

Fee<sup>+</sup>: **\$75**, Non-Profit **\$50**, Contributor\*  
Security Deposit: **\$37.50**, Non-Profit: **\$25**  
Capacity: 20 (18.5' x 21' /389 sq.ft.)  
Uses: Meetings, art workshops, training, small parties

### Studio Two

Fee<sup>+</sup>: **\$75**, Non-Profit **\$50**, Contributor\*  
Security Deposit: **\$37.50**, Non-Profit: **\$25**  
Capacity: 20 (18.5' x 17' /315 sq.ft.)  
Uses: Meetings, art workshops, training

### Kitchen (3<sup>rd</sup> floor) (included with 3<sup>rd</sup> floor rental)

Fee<sup>+</sup>: \$50, Non-Profit \$35, Contributor\*  
No fee when included with 3<sup>rd</sup> floor rental  
Includes: Stove, ovens, two dishwashers, two refrigerators

### Dark Room

Fee<sup>+</sup>: \$50, Non-Profit \$35, Contributor\*  
Security Deposit: \$25, Non-Profit: \$17.50  
Uses: Dark room for developing film

### Wachovia Art Library

Fee<sup>+</sup>: **\$75**, Non-Profit **\$50**, Contributor\*  
Security Deposit: **\$37.50**, Non-Profit: **\$25**  
Capacity: 30 (17.5' x 40' /700 sq.ft.)  
Uses: Meetings, work area

### Barnes Board Room

Fee<sup>+</sup>: **\$75**, Non-Profit **\$50**, Contributor\*  
Security Deposit: **\$37.50**, Non-Profit: **\$25**  
Capacity: 12 seats (21.5' x 26' /559 sq.ft.)  
Uses: Meetings

## Edna Boykin Cultural Center Rental Rates (EBCC)

### Theatre/Auditorium & Hammond Gallery

Fee<sup>+</sup>: **\$650**, Non-Profit **\$400**, Contributor\*  
Security Deposit: **\$325**, Non-Profit: **\$200**  
Capacity: 643 Theatre, 100 Gallery  
Uses: Performances, presentations, meetings, exhibitions

Lighting / Sound Personnel -\$20+ per hour depending on the experience of the person running equipment

### Hammond Gallery

Fee<sup>+</sup>: \$250, Non-Profit \$150, Contributor\*  
Security Deposit: \$125, Non-Profit: \$75  
Uses: Receptions, dinners, meetings, exhibitions

Marquee Rental -\$50 each small panel  
-\$75 center panel (if available)  
- Note: see rental contract for specific details.

## Equipment Rental / Setup

Table and Chair Rental: \$4.00 per table, \$0.50 per chair  
Equip Setup / Takedown: \$2.00 per table, \$0.25 per chair  
Wine & Hi-ball Glasses: \$0.25 per glass  
(\$2.00 fee per broken/missing glass)

### Available Equipment

Tables/Chairs -approx 20 –6' tables, and 100 black chairs  
Glasses -approx 100 highball, and 100 wine glasses  
Sound System rental is also available, 8' tables are available for EBCC

## Arts Council of Wilson Rental Rates Continued

### 7-Hr Excess Fee

All Wilson Arts Center rentals must be over no later than 11pm. At the signing of the contract, the renter may purchase additional hours at 10% of the rental fee for each additional hour. A charge of 20% of the rental fee will be accessed for each hour of excess not purchased in advance.

Rental Fees are based on a 7-hour block of time which includes all set up and clean up time. Should the renter go over the designated block of time, a fee of 20% of the rental fee will be accessed for each additional hour and will be deducted from the renter's security deposit if the renter, their guests, or caterers exceed the block set forth above for any reason, unless such excess is agreed to, in advance, in writing, by the Office Manager or Technical Director.

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+A security deposit of 50% of the rental rate is due at the time of reservation and is refundable upon satisfactory inspection of the facility following rental usage.

**(Security Deposit is NOT part of the rental fee)**

+Rental fee is due no later than thirty (30) days prior to usage.

\*Contributor Discounts: Supporter 10%, Donor 20%, Sustainer 30%, and Benefactor & Philanthropist 40%